



Job Title: Veterinary Assistant
Position Type: Full-time
Employment Status: Hourly, Non-Exempt

Compensation: Starting at \$15/hour, negotiable based on experience
Benefits: Available after 60 days of continuous employment, including 50% of health insurance and 100% of dental and vision insurance premiums; Available after 6 months of continuous employment: 401(k) with match
Application Deadline: March 15, 2024 (Position may close earlier if filled.)
Position Start Date: Negotiable after hire

Please submit your resume, cover letter, and contact information for three references to:

Dr. Allison Carter, Medical Director and Laura Stastny, Executive Director
E-Mail: laura@nebraskawildliferehab.org

Job Description:

The Veterinary Assistant, working under supervision of the Medical Director, will perform daily wildlife care and medical triage, including calculating dosages and drawing up medications, performing radiographs, performing lab work, monitoring anesthesia during surgeries and other procedures, keeping accurate medical records, and other duties as assigned. The Veterinary Assistant will also assist in keeping the veterinary clinic and affiliated rooms clean and organized and assist with wildlife husbandry as needed.

Duties:

- Assist in the triage and treatment of injured and orphaned wildlife patients, including, but not limited to: administering fluid therapy; venipuncture; administering medications, supplements, and special diets; gavage; properly washing birds and mammals exposed to oil, glue, and other toxins; stabilizing fractures; wound management, etc.
- Perform and assist veterinarians in the areas of anesthetic monitoring and surgical instrument cleaning, preparation, and sterilization, and training staff and volunteers to assist with those tasks.
- Supervise radiography when veterinarian is not present and demonstrate proficiency in the use of radiological equipment and procedures. Apply proper animal positioning and technique which results in the production of diagnostic radiographic images.
- Help ensure the proper and humane husbandry and handling of all wildlife patients in enclosures in the hospital, wildlife center, and off-site.
- Ensure all required equipment is available and functional prior to procedure or transport.
- Monitor, evaluate, and report individual animal responses to medical treatment to veterinarian.
- Assist with documentation of all animal observations, recheck notes, and dispositions in medical database. Maintain all record keeping in all required formats (treatment logs, reports, internal communications, database, and drug logs).
- Assist in necropsy and sample submission and testing, including preparing samples for shipment.
- Accurately assist with animal prescriptions, including inputting, labeling where indicated, drawing up, and distributing as needed.
- Accurately document controlled drug use and store logs appropriately.
- Work with all staff and volunteers to ensure that animal care is being carried out in the safest

manner for humans and the animals in care.

- Communicate any concerns, questions, and ideas to the Medical Director

Skills/Qualifications:

- Knowledge of the habits and hazards of working with non-domestic animals; willingness to work with some physical risk while observing proper safety precautions. Must be able to undergo on-site training to work with the various species generally encountered at the Baldwin Wildlife Center.
- Willingness to follow wildlife hospital protocols.
- Must have the ability to work in a high-volume, high-stress, emergency-medicine atmosphere.
- Willingness and ability to work collaboratively and cooperatively with others to solve problems constructively and resolve conflicts.
- Excellent interpersonal communication skills including written and verbal communication skills.
- Ability to work a flexible schedule, including early mornings, evenings, weekends and holidays.
- Ability to multi-task and work well under fast-paced and sometimes stressful conditions; willingness and ability to adjust tasks in accordance with changing priorities and deadlines.
- Proficient with Microsoft Office (Word, Excel), Outlook, and other web-based programs
- Ability to operate a personal computer, word processing software, copy machine, and answer telephones in the prescribed manner.
- Demonstrated professionalism and flexibility - NWR is a fast-paced and changing environment.
- Requires level-headed problem solving and an aversion to drama.

Education & Experience:

- Minimum of two years of experience as a veterinary assistant
- Preference will be given to those with wildlife rehabilitation or zoo experience.

Physical Demands:

- Ability to lift up to 40 lbs
- Ability to stand for long periods of time.
- Ability to work outside as needed in all weather conditions.

Other Notes:

- Weekend, holiday, and evening hours may be required.

Nebraska Wildlife Rehab, Inc. is an Equal Opportunity Employer. Background checks are conducted on all employees and are a requirement for employment.