

The Florida Keys Wild Bird Rehabilitation Center, Inc.



Organization: Florida Keys Wild Bird Rehabilitation Center

Location: Mission Wild Bird & Laura Quinn Wild Bird Sanctuary, Tavernier, Florida, United States

Exemption Status: Exempt

The mission of the Florida Keys Wild Bird Rehabilitation Center is to rescue, rehabilitate, and release native and migratory wild birds that have been harmed or displaced, to provide or locate a humane shelter for those birds that cannot be released, and to educate the public towards the importance of coexistence with all wild bird species.

Job Title: Avian Care Coordinator

Reports to: Operations Director

Supervises: Apprentice Rehabilitator(s), Avian Care Interns

Job Summary:

The Avian Care Coordinator oversees avian care at the Hospital and Sanctuary locations in collaboration with the Hospital Coordinator. Under the guidance of the Operations Director, they coordinate the rescue and transportation of wild birds, implement diet plans, and administer medical treatments, diagnostic testing, and all other rehabilitation activities deemed necessary at the Hospital. They ensure proper diets, enrichment, general care, and medical treatment for the sanctuary's permanent residents, and make sure that cleanliness protocols are followed at both locations. This is a full-time, salaried position and includes some holidays, weekends, evening, and event hours.

Essential Duties/Responsibilities:

- Assist in ensuring compliance with U.S. Fish and Wildlife Service (USFWS) and Florida Fish and Wildlife Conservation Commission (FWC) permits and regulations for the rescue and rehabilitation of wild birds.
- Assist in ensuring compliance with USFWS, FWC, and USDA permits and regulations for the educational display of the non-releasable birds at the sanctuary.
- Adhere to the National Wildlife Rehabilitators Association Minimum Standards of Care guidelines to ensure highest quality of care and treatment of patients and permanent residents.
- Plan and administer medical treatments for each patient throughout the rehabilitation process. This includes but is not limited to triage, emergency care, housing, and feeding plans.
- Independently conduct basic medical procedures/treatments (i.e. radiographs, medication dosage, humane euthanasia, fracture stabilization, wound management, etc.) with regards to skill limitations.
- Assist with the interview process for Avian Care Interns. Coordinate intern move-in and move-outs and conduct room checks. Provide oversight, performance reviews, and direction as needed.
- Maintain detailed records including patient files, care instructions, and patient log book. Perform data entry of files and necessary analysis of records. Retain accurate historical and current medical records on patients going back 5 years. Retain accurate records on current Sanctuary residents.
- Collaborate with the Hospital Coordinator and Operations Director on final assessment of patients.

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- Coordinate with Volunteer Veterinarians regarding the care of patients. Assist in advanced surgeries performed by Veterinarians (monitor breathing, heart rate, sedation, etc.)
- Train and manage interns and volunteers in bird care. Teach routine medical procedures (tube feedings, fluid therapy, wound management, medications) and basic knowledge of species in all aspects of rescue, rehab and release. Provide interns and volunteers with training materials, hands-on lessons, workshops, and safety equipment needed to complete tasks at hand.
- Be available two to three days per week to answer any after-hours rescue related questions that the intern on-call may have. Assist with after-hours intakes on those days as needed.
- Provide oversight at the sanctuary. Make sure interns are performing all of their duties to standards, including animal care and husbandry, cleaning, etc. Make sure that protocols and information is updated as needed.
- Oversee the enrichment program for non-releasable birds at the sanctuary.
- Coordinate the release of hospital patients. Work in conjunction with the Outreach Coordinator on public releases.
- Assist with the training of Avian Ambassadors using positive reinforcement techniques.
- Be available to respond to any after-hour or day-off emergencies as needed. (i.e. caging emergencies/issues, storm preparations, etc.)
- Network with other rehabilitation centers to ensure best possible care; attend state and national rehabilitation conferences and training to be able to perform to the current highest standards.
- Professionally communicate with the public in regard to patient intake, patient care, and any questions related to the facilities that they have.
- Participate in the development of FKWBC's FOOTPRINTS newsletter and monthly e-blasts by providing content and photos.
- Lend support at fundraising events as requested.
- Perform other duties as assigned.

Candidate Requirements:

- Must possess or be able to acquire within a timely manner a Florida State Apprentice Rehabilitator's license.
- Must be familiar with USFWS standards and regulations.
- Must have at least two years of experience in rehabilitation, with special consideration given to avian rehabilitation.
- Experience working with glove-trained avian species is preferred.

Qualifications:

- Thrive in a fast-paced and team-oriented environment.
- Experience capturing, handling, and restraining wild birds.
- Knowledge of rehab techniques, protocols, and medical records in a hospital setting.
- Understand basic medical terminology, avian physiology and anatomy.
- Effectively communicate information on an individual basis and in group situations; strong interpersonal skills for interactions with employees, volunteers, and the public.
- Knowledge of or ability to learn natural history of native birds (appropriate diets/nutrition, behaviors, habitats).
- Great time-management skills with the ability to plan, organize, and multitask.
- Self-motivated, confident and disciplined with excellent work ethic.
- Valid driver's license and clean driving record.

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