



Our Mission: Provides quality medical care and rehabilitation for all injured, sick and orphaned wild birds and animals, and shares its knowledge with the people who care about them.

Position: Veterinary Assistant

Schedule: 40 hrs/wk on average

Compensation: \$16/hour

Overview:

The Wildlife Rehabilitation Center of Minnesota (WRC) is North America's busiest wildlife hospital and is located just north of St. Paul, Minnesota. WRC admits more than 25,000 wild animals from among 200 species. As a high-capacity, emergency hospital, WRC provides a fast-paced, collegial work environment and numerous educational opportunities for people from all backgrounds.

Veterinary Assistants (VAs) work with the medical team to provide treatment and rehabilitation to injured, orphaned, or sick wild animals. They perform a variety of veterinary medical care and support services; properly manage and adhere to all WRC medical, safety and training procedures; and maintain high quality standards in medical care, facility maintenance, and record keeping.

The position is part of our medical team consisting of full-time veterinarians, veterinarian interns, and licensed veterinary technicians. Our nonprofit wildlife hospital is fully-equipped, including: digital radiology, ultrasound, in-house lab (including teaching microscope), surgical suite, and critical care capabilities.

WRC is open seven days a week, 365 days a year, has a year-round staff of more than 30, and relies greatly on the efforts of more than 600 volunteers. We are committed to providing a safe, inclusive work environment for our employees, and offer a comprehensive benefit plan including a 403(b) contribution and fully-paid insurance.

Physical Demands:

- Able to frequently lift and carry up to 50 pounds
- Comfortable working in a standing position for prolonged periods
- Be able to move from standing to kneeling and back to standing on a regular basis
- Work with allergens such as peanuts
- Accept the risks of working in a wildlife hospital including zoonotic diseases
- Have fully functioning eyesight including good peripheral vision
- Ability to work around and clean up animal waste and bodily fluids
- Be able to work in varying weather conditions
- Rabies pre-exposure and tetanus vaccines are required (valid rabies titer required every 2 years; failure to provide vaccination record and current titer terminates hiring agreement)

Schedule:

- VAs work an average of 40 hours per week for the year. Hours may be fewer during the winter and more during summer peak season.

- Supervisor will create schedule and adjust as needed. Your initial training schedule may be different
- Due to operating 365 days a year, evenings, weekends, and holidays will be part of the scheduling process (holiday pay for specific holidays)

VA Duties:

- Prepare and administer medications/treatments to adult patients and intensive nursery patients
- Set up patient caging, adjust husbandry, and prepare patient diets
- Perform basic diagnostic testing
- Maintain proper record keeping
- Respond appropriately and promptly to emergency protocols
- Maintain a clean, organized treatment area and ensure an adequate level of hospital and laboratory supplies
- Follow and enforce all WRC policies and protocols
- Continually learn about our diverse patient population and be able to adapt procedures and protocols to support both population-based and individualized medicine in a high-volume setting
- Train and oversee meds help volunteers
- Positive attitude toward coworkers, supervisors, volunteers and the public
- Promote a culture of continuous learning and collaboration
- Strong time management and initiative in responding to departmental needs
- Effective communicator: Speaks, listens, writes and responds clearly and professionally
- Demonstrated ability to work both independently and as part of a team
- Maintain the wild nature of patients by following WRC policies and procedures
- Recognize the importance of medical euthanasia as a treatment option
- Ability to work as a professional in a fast-paced, stressful environment
- Respectful of, and willing to foster, an inclusive environment for people from diverse backgrounds

Compensation Package:

- Pay rate of \$16/hr
- Full employer-paid health insurance including a dental plan (premium paid by employer)
- 403(b) plan (3% employer contribution)
- Annual 10 days of vacation begins accruing on day one, with availability for day(s) off after initial 90-day period. PTO/ESST and vacation days accrual determined by hours worked annually and years of service

To Apply:

Email your resume, two professional references and a cover letter to Medical Director Dr. Agnes Hutchinson: HR@wrcmn.org